

TECHNICAL BID

ANNEXURE –II

Sl. No.	Particular	To be filled by the tenderer
1.	Name of the Agency	
2.	Details of EMD	
	i. Amount	
	ii. Draft No.	
	iii. Date	
	iv. Issuing Bank	
3.	Date of establishment of the agency	
4.	Detailed office address of the Agency with Office Telephone Number, Fax Number, and Mobile Number and Name of the contact person.	
5.	Whether registered with all concerned Government Authorities.	
6.	PAN/TAN Number (Copy to be enclosed)	
7.	Service Tax Registration Number (Copy to be enclosed)	
8.	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partner anywhere in India.	
9.	Length of Experience in the field.	
10.	Experience in Dealing with Govt. Department/ Educational Institutions. (Indicate the names of the Department/Institution and attach copies of contracts made by the agency)	
11.	Annual turnover	
12.	Whether a copy of the terms and conditions (ANNEXURE – I), duly signed, in token of acceptance of the same, is attached	
13.	Whether agency profile is attached	
14.	List of other clients.	